

Administration

Athletic Director

The athletic director is responsible for administering the athletic program of a school under the jurisdiction of the CREC Council. The athletic director shall work with other administrators in the development and monitoring of all athletic/physical education related programs. The supervision of athletic coaches is the responsibility of the athletic director.

Qualifications

All athletic directors hired on or after October 1, 2013 must meet the following qualifications:

- A. A school athletic director must hold a State Board of Education (SBE)-issued coaching permit and a (1) state teaching certificate or (2) national athletic administrators association-issued certificate, as approved by the State Department of Education (SDE).
- B. A district athletic director must hold a SBE-issued coaching permit and a (1) state teacher's certificate with an intermediate administrator and supervisor endorsement or (2) national athletic administrators association-issued master certificate, as approved by SDE.
- C. Any athletic director responsible for evaluating coaches who are certified teachers, administrators, or other certified school staff must hold a state teacher's certificate with an intermediate administrator and supervisor endorsement.

School or school district athletic directors hired before October 1, 2013 who do not meet the above qualifications may continue to serve in their current positions if they meet the current director qualifications stated in State Department of Education regulations. The regulations require (1) nonsupervisory directors at a school to hold a coaching permit, (2) supervisory directors at a school to hold a permit and teacher's certificate, and (3) district directors or directors who evaluate certified staff to hold a teacher's certificate with an endorsement for intermediate administration or supervision.

Duties of the Athletic Director (School or District)

The responsibilities of school or district athletic directors include the following:

1. Ensuring that each athletic coach in the athletic program holds a SBE-issued coaching permit;
2. Supervising and annually evaluating athletic coaches in conjunction with the building principal;
3. Supervising students participating in interscholastic athletics;
4. Possessing knowledge and understanding of the governing authority for interscholastic athletics and the related rules and regulations;

5. Administering and arranging the scheduling of and transportation to athletic activities and events;
6. Administering and arranging the hiring of officials;
7. Ensuring a safe and healthy environment for all athletic activities and events; and
8. Any other duties relevant to the organization and administration of the athletic program for the school or school district.

Legal Reference: Connecticut General Statutes

10-149d Athletic Directors

10-222e Policy on evaluation and termination of athletic coaches

10-149 Qualifications for coaches of intramural and interscholastic athletics coaches

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CAPITOL REGION EDUCATION COUNCIL
Hartford, Connecticut